



2024/6368/HQ

Dated:20/12/2024

TENDER NOTICE

Sealed & competitive Tenders are invited for supply of Two number of 75 inch LED TV for this institution. Only highly reliable & reputed firms with remarkable client list, wide service channels and proven/quality standards will be considered. The specifications and terms and conditions as detailed below.

Specification	
Television Type	Smart LED TV
Panel Type	Flat Panel
Screen Resolution	Full HD and Above
Screen Size in Inches	75 Inches
Refresh Rate	120 Hz
Speaker Type	30 Watts or higher, Built-In Speakers
Television Operating System	Google TV / Android
Processor Speed	Quad Core, 1.5 GHz or higher
RAM	2GB or higher
Storage Capacity	32GB or higher
Connectivity	2 Nos USB, 3 Nos HDMI in which minimum 1 ARC, Dual Band WiFi, Bluetooth 5.0 or Higher
Wall Mount	Required, should be provided and installed by the Vendor / Supplier
Warranty	3 Year Warranty for Main Unit Including Panel
Preferred Brand	Sony / Samsung / LG / Toshiba / Acer / Blaupunkt / Onida / Hisense / Thomson / Croma / TCL / KODAK / Motorola / Vu / Panasonic / Impex

Last date Time for the receipt of tender: 04.01.2025 2.30pm

Date and Time of Opening of tender: 04.01.2025- 3.00 pm

Conditions for participating in Tender

1. Complaints with the items supplied should be rectified/replaced to the satisfaction of KILA by the suppliers at their own cost.
2. Compliance statement should be submitted that includes all parameters as in specification, detailed in Tender Document.
3. KILA reserves the right to accept or reject any or all the tenders without assigning reasons whatsoever.

4. For downloading Tender Form and other details, please log on to www.kila.ac.in.
5. The cost of Tender Form and Earnest Money Deposit should be submitted as Demand Draft issued from a Nationalized/Scheduled Commercial Banks, drawn in favour of the Director General Kerala Institute of Local Administration (KILA)
6. Cost of Tender Form ₹ 472/- (₹ 400 + GST @18%) Note: The cost of Tender Form will not be refunded.
7. The sealed tenders along with the tender document, separate DD towards the cost of the tender form and the EMD, compliance statement and technical specification/brochure should be sent to the Director General KILA.
8. Tender form should be submitted in the prescribed format and which can be downloaded from KILA website. The cost of the tender forms will not be refunded under any circumstance. The cost of tender form should be submitted along with the tender by way of DD drawn in favour of The Director General, KILA .
9. The sealed cover containing the tender document should be superscribed as "Tender for supply of 2 LED TVs" and send to The Director General, KILA , Mulamkunnathukavu . P.O., Thrissur, PIN-680581 Kerala.
10. The tender should be accompanied by agreement in Kerala stamp paper worth Rs.200/- and the format of agreement can be downloaded from the website <http://www.kila.ac.in> under the related document section. Withdrawal of tenders after its acceptance or failure to supply the product or supply not according to the specifications will entail cancellation of the tender.
11. EMD@1% of the cost of equipment including GST (minimum of Rs. 1500/-) should be submitted by way of DD drawn in favour of The Director General KILA along with the tender document. Valid Udhyan Registration certificate should be attached if the firm claim EMD/SD exemption.
12. The cost of the item, tax and other charges should be separately stated. The rates quoted should be inclusive of all taxes, transportation and all such expenses to deliver, install and commissioning and demonstrate the equipment at KILA HQ Mulamkunnathukavu.
13. Successful bidders will have to execute an agreement in Kerala stamp paper worth Rs.500/- and remit security deposit @ 5% of the value of the articles ordered less the amount of EMD, by way of DD/fixed Deposit/bank guarantee.
14. The brand/make of materials, detailed specifications and warranty terms are to be incorporated.
15. The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
16. Tenders will be received up to 2.30 pm on 04/01/2025. Tenders will be opened at 3.00 pm on 04/01/2025 in the presence of the tenders present at that time.
17. If any bandh/Strike/any unexpected holidays occur on the date of opening of tender, the tender will be opened at the same time on the next working day.
18. The successful tenderer should supply the items to the Director General, KILA within two week from the date of receipt of the supply order.
19. Tenders insisting payment in advance either full or part for releasing the documents through bank are liable for rejection.
20. All conditions of Kerala Govt. tenders are applicable in this case also.

Sd/-

Director General

KILA.

* This is a computer generated document. Hence no signature is required.

Tender No:

**Kerala Institute of Local Administration
(KILA)**

T E N D E R

**Containing General Conditions of Contract and
Schedule for the supply of goods and works**

Name of Tenderer :

Address :

Signature of Tenderer :

Seal :

Date:

FORM OF TENDER

Sir,

I/We hereby tender to supply, under the annexed general conditions of contract, the whole of the articles referred to and described in the attached specification and schedule, or any portion thereof as may be decided by the Kerala Institute of Local Administration (KILA), at the rates quoted against each item. The articles will be delivered within the time and at the places specified in the schedule.

*I/We, am/are remitting/have separately remitted the required amount of Rs..... as earnest money.

Yours faithfully,

(Signature)

(Address)

.....

Date :.....

* To be scored off in cases where no earnest money deposit is furnished.

Important: This tender form may be printed on A4 size paper. Editing of the pre-printed text in the tender form in any way other than as indicated (like ticking, filling in with ink/typing, scoring off inapplicable material etc.) will render the tender form invalid and liable for rejection.

GENERAL CONDITIONS

Sealed tenders are invited for the supply of the materials as specified in schedule below/attached.

1. The tender should be addressed to the officer mentioned below in a sealed cover with the tender number and name shown below duly super scribed on the cover.

2. The tender should be in the prescribed form which can be obtained from the officer mentioned in the tender notification on payment of the price noted therein. Duplicate copies of tender form will also be issued at the rate specified therein. The cost of tender forms once paid will not be refunded. Tenders which are not in the prescribed form are liable to be rejected. The rates quoted should be only in Indian currency. Tenders in any other currency are liable to rejection.

3. Intending tenderers should send their tenders so as to reach the officer mentioned in the tender notification, on due date and time noted therein. No tender received after the specified date and time will be accepted on any account. The rates will be considered firm for acceptance till the date mentioned therein. Tenders not stipulating period of firmness and tenders with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

4. a) Every tenderer who has not registered his name with the State Government (Stores Purchase Department), should send along with his tender, an earnest money of one percent of the total cost of the articles tendered for (rounded to the nearest rupee) subject to a minimum of Rs.30/-, if the amount calculated at one percent of the value of the articles tendered for falls below Rs.30/-. The amount may be paid by Demand Drafts (crossed) on the local branch of State Bank of Travancore/ State Bank of India drawn in favour of the Director General Kerala Institute of Local administration, Mulamkunnathukavu Thrissur. Cheques will not be accepted. The earnest money of unsuccessful tenderers will be returned as soon as possible after the tenders are settled; but that of the successful tenderers will be adjusted towards the security that will have to be deposited for the satisfactory fulfillment of the contract. No interest will be paid for the earnest money deposited.

b) Tenderers whose names are registered with Government (Stores Purchase Department) are generally exempted from furnishing earnest money for such articles for which they have registered their names. If they tender for stores other than those for which they have registered their names, they will have to furnish earnest money as in the case of unregistered firms. Registered firms will have to quote invariably in every tender they submit, the registration number assigned to them by the Stores Purchase Department. Attested copy of registration certificate may be enclosed with the tender for reference.

c) Small Scale Industries and Cottage Industries within the Kerala state, which are certified as such by the Director of Industries and Commerce or by the Regional Joint Director of Industries and Commerce will be exempted from furnishing earnest money against tenders for supply of stores manufactured by them.

d) The exemption stipulated in Clauses (b) and (c) above will not however, apply to tenders for the supply of raw materials, or dietary articles and supply of stores or rate on running contract basis.

5. The tenders will be opened on the appointed day and time in the office of the purchasing officer, in the presence of such of those tenderers or their nominees who may be present at that time.

6. If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any deposited by him will be forfeited to KILA or such action taken against him as the KILA think fit.

7. Tenderers shall invariably specify in their tenders the delivery conditions including the time required for the supply of articles tendered for.

8. a) The tenderers shall clearly specify whether the articles offered bear Indian Standards Institution Certification Mark or not. In such cases, they shall produce copies of certification marks along with their tender in support of it.

b) Tenderers shall clearly specify whether the goods are offered from indigenous sources, from imported stocks in India or from foreign sources to be imported under a license. KILA reserve the right to reject offers for import of goods if the Import Trade Control Policy in force at the time of award of the contract prohibits or restricts such imports.

9. The final acceptance of the tenders rests entirely with KILA who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tender as may be allotted to them.

10. In the case of materials of technical nature, the successful tenderer should be prepared to guarantee satisfactory performance for a definite period under a definite penalty.

11. Communication of acceptance of the tender normally constitutes a concluded contract. Nevertheless the successful tenderer shall also execute an agreement for the due fulfillment of the contract within the period specified in the letter of acceptance. The contractor shall have to pay all stamp duty/lawyer's charges and other expenses incidental to the execution of the agreement. Failure to execute the agreement within the period specified will entail the penalties set out in Para 12 below.

12. a) The successful tenderer shall, before signing the agreement, and within the period specified in the letter of acceptance of this tender, deposit a sum equivalent to 5 per cent of the value of the contract as security for the satisfactory fulfillment of the contract less the amount of money deposited by him among with his tender. The

amount of security may be deposited in the manner prescribed in Clause 4 supra or in fixed Deposit Receipt of State Bank of Travancore/State Bank of India, endorsed in favour of the purchasing officer. Letter of guarantee in the prescribed form for the amount of security from an approved Bank will also be considered enough at the discretion of KILA. If the successful tenderer fails to deposit the security and execute the agreement as stated above, the earnest money deposited by him will be forfeited to KILA, and the contract arranged elsewhere at the defaulter's risk and any loss incurred by KILA on account of the purchase will be recovered from the defaulter who will, however not be entitled to any gain accruing thereby. If the defaulting firm is a registered firm, their registration is liable to be cancelled.

b) In cases where a successful tenderer, after having made partial supplies, fails to fulfill the contracts in full, all or any of the materials not supplied may at the discretion of the Purchasing Officer, be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to KILA shall thereby, together with such sums as may be fixed by KILA towards damages, be recovered from the defaulting tenderer.

c) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

13. The security deposit shall, subject to the conditions specified herein, be returned to the contractor within three months after the expiration of the contract, but in the event of any dispute arising between the University and the contractor KILA shall be entitled to deduct out of the deposit or the balance thereof, until such dispute is determined, the amount of such damages, costs, charges and expenses as may be claimed. The same may also be deducted from any other sum which may be due to any time from KILA to the contractor. In all cases where there are guarantee for the goods supplied, the security deposit will be released only after the expiry of the guarantee period.

14. a) All payments to the contractor will be made by the Purchasing Officer in due course, either through online bank transfer or treasury payments.

b) All incidental expenses incurred by KILA for making payments outside the district in which the claim arises shall be borne by the contractor.

15. The tenderers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

16. Payments will be made only after the supplies are actually verified and taken to stock . Payment will be released upon successful delivery and installation of items and against proper invoice.

17. The contractor shall not assign or make over the contract or the benefits or burdens thereof to any other person or body corporate. The contractor shall not underlet or sublet to any person or persons or body corporate the execution of the contract or any part thereof without the consent in writing of the Purchasing Officer who shall have absolute power to refuse such consent or to rescind such content (if given) at any time if he is not satisfied with the manner in which the contract is being executed and no allowance or compensation shall be made tot he contractor or the sub-contractor upon such recession. Provided always that is such consent be given at any time, the contractor shall not be relieved from any obligation, duty or responsibility under this contract.

18. a) In case the contractor becomes insolvent or goes into liquidation, or makes or proposes to make any assignment for the benefit of his creditors or proposes any composition with his creditors for the settlements of his creditors for the settlement of his debts, or carries on his business or the contract under inspection on behalf of his creditors or in any case receiving order or orders, for the administration of his estate are made against him, or in case the contractor shall commit any act of insolvency or in case in which under any clause or clauses of his contract the contractor shall have rendered himself liable to damages amounting to the whole of his security deposits: the contract shall thereupon, after notice given by the Purchasing Officer tot he contractor, be determined and KILA may complete the contract in such time and manner and by such persons as KILA shall think fit. But such determination of the contract shall be without any prejudice to any right or remedy of KILA against the contractor or his sureties in respect of any breach of contract therefore committed by the contractor. All expenses and damages caused to KILA by any breach of contract by the contractor shall be aid by the contractor to KILA and may be recovered from him under the provisions of the Revenue Recovery Act in force in the State.

19. a) In case the contractor fails to supply and deliver any of the said articles and things within the time provided for delivery of the same, or in case the contractor commits any breach of any of the covenants, stipulations and agreements herein contained, and on his part to be observed and performed, then and in any such case, it shall be lawful for KILA (if they shall think fit to do so) to arrange for the purchase of the said articles and things from elsewhere or on behalf of KILA by and order in writing under the hand of the Purchasing Officer put an end to this contract and in case KILA shall have incurred, sustained or been put to any costs, damages or expenses by reason of such purchase or by reason of this contract having been so put an end to or in case any difference in price, compensation, loss, costs, damages and expenses or other moneys shall then or any time during the continuance of this contract be payable by the contractor to KILA under and by virtue of this contract, it is shall be lawful for KILA from and out of any moneys for the time being payable or owing to the contractor from KILA under or by virtue of this contractor otherwise, to pay and

reimburse to KILA all such costs, damages and expenses they may have sustained incurred or been put to by reason of the purchase made elsewhere or by reason of this contract having been so put an end to as aforesaid and also all such differences in price, compensation, loss, costs, damages, expenses and other moneys as shall for the time being be payable by the contractor aforesaid.

b) In case any difference or dispute arises in connection with the contract, all legal proceedings relating to the matter shall be instituted in the Court within whose jurisdiction the Purchasing Officer voluntarily resides.

20. Any sum of money due and payable to the contractor (including security deposit returnable to him) under the contract may be appropriated by the Purchasing Officer or KILA or any other person authorized by KILA and set off against any claim of the Purchasing Officer or KILA for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or the University or any other person authorized by the University. Any sum of money due and payable to the successful tenderer or contractor KILA shall be adjusted against any sum of money due to KILA from him under any other contracts.

21. Every notice thereby required or authorized to be given may be either give to the contractor personally or left at his residence or last known place or abode or business, or may be handed over to his agent personally, or may be addressed to the contractor by post at his usual or last known place of abode or business and if so addressed and posed, shall be deemed to have been served on the contractor on the date on which, in the ordinary course of post a letter so addressed and posted would reach his place of abode or business.

22. The tenderer shall undertake to supply materials according to the standard sample and/or specifications.

23. a) No representation for enhancement of rates once accepted will be considered.

b) In the case of imported goods, when the price accepted is the ex-site price quoted by the tenderer, the benefit of any reduction in the c.i.f. price should accrue to KILA.

24. Any attempt on the part of the tenderers or their agents to influence KILA in their favour by personal canvassing with the officers concerned will disqualify the tenderers.

25. Tenderers should be prepared to accept orders subject to the penalty clause for forfeiture of security in the event of default in supplies or failure to supply within the stipulated period.

26. Samples would be forwarded if called for and unapproved samples got back by the tenderers at their own cost. Samples sent by V.P. Post for 'freight to pay' will not be accepted. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by post, railway or plane should be so despatched so as to reach the Purchasing Officer no later than the date on which the tenders are due. In the case of samples sent by railway the receipt should be sent separately and not along with the tender since the tender will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time KILA will not be responsible if any sample is found missing at any time due to the non-observance of the provisions of this clause. Tenderers whose samples are received late will not be considered. Samples should be forwarded under separate cover duly listed and the corresponding number of the item in the tender schedule should also be noted in the list of samples. Tenders for the supply of materials are liable to be rejected unless samples if called for, of the materials tendered for are forwarded.

27. Telegraphic quotations will not be considered unless they give details of prices and are immediately followed by confirmation with full relevant details posted before the due date of tender.

28. a) The price quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

b) In case payment of customs/excise duty is to be made by the Purchasing Officer the Purchasing Officer will pay the duty on the "unloaded invoice price" only in the first instance, any difference being paid when the tenderer produces the final assessment orders later.

29. The supplier must possess a valid GST registration and provide the GST registration certificate as part of the tender submission.

30. The supplier should provide copies of previous work orders, if available, as part of the tender submission.

31. Special conditions, if any, of the tenderers attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

32. *(This applies only to the case of supply contracts where works such as erection and construction have also to be done. This may be scored out when not applicable)* In the event of any question or dispute arising under these conditions or any special conditions of these contract or in connection with this contract the same

shall be referred to the award of an arbitrator to be nominated by the Purchasing officer and an arbitrator to be nominated by the contractor or in case of the said arbitrators not agreeing then to the award of an umpire to be appointed by the arbitrators in writing before proceeding on the reference and the decision of the arbitration or in the event of their not agreeing of the umpire appointed by them shall be final and conclusive and the provision of the Indian Arbitration Act 1940 and of the rules there under and any statutory modifications there of shall be deemed to apply to and be incorporated in this contract. Upon every and any such reference the assessment of the costs incidental to their reference and award respectively shall be in the discretion of the arbitrators or in the event of their not agreeing of the umpire appointed by them. The venue of arbitration shall be the place from which the acceptance of tender is issued or such other place as the purchaser at his entire discretion may determine.

33. The tenderer should send along with his tender an agreement executed and signed in Kerala stamp paper worth Rs.500/-. A specimen form of agreement is given as annexure to this tender. Tenders without the agreement in stamped paper will be rejected outright.

Details	Description
Superscription	
Due Date and Time for Receipt of Tender	
Date and Time for Opening of Tender	
Date Up to Which the Rates Are to Be Firm	90 days
Price of Tender Form	
Address of the Purchasing Officer	

1. Schedule of Materials

Sl. No.	Specifications	Quantity	Unit	Rate (₹ P)	Total (₹ P) inclusive of all taxes and other charges.	Remarks
1	Detailed separately	-	-	-	-	-

Additional Information	Description
Whether Samples Are Essential	
Period Within Which Goods Should Be Delivered	15 days

Articles of agreement executed on this the day of
..... between the Director General, Kerala
Institute of Local Administration (hereinafter referred to as “KILA”) on the one part
and Shri.
(H.E. name and address of the tenderer) (hereinafter referred to as “the bounden” on
the other part.

WHEREAS in response to the notification No. dated
bounden has submitted KILA a tender for the specified
therein subject to the terms and conditions contained in the said tender;

WHEREAS the bounden has also deposited with KILA a sum of
Rs..... as earnest money for the execution of an agreement undertaking
the due fulfillment of the contract in case his tender is accepted by KILA.

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by KILA and the contract for is awarded to the bounden, the bounder shall within days of acceptance of his tender, execute an agreement with KILA incorporating al the terms and conditions under which the KILA accepts his tender.
2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract KILA shall have power and authority to recover from the bounden any loss or damage caused to the University by such breach as may be determined by KILA by appropriating the earnest money deposited by the bounden and if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden and his properties movable and immovable in the manner hereinafter contained.

3. All sums found due to KILA under by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner KILA may deem fit.

In witness whereof Shri.
(H.E. name and designation) for and on behalf of the Director General KILA and
Shri. the bounden have hereunto set
their hands the day and year shown against their respective signatures.

Signed by Shri. (date)
in the presence of witnesses:

- 1.
- 2.

Signed by Shri (date)
in the presence of witnesses:

- 1.
- 2.

Compliance Statement

(To be submitted on the bidder's company letterhead)

To

The Director General,
Kerala Institute of Local Administration (KILA),
Mulamkunnathukavu, Thrissur, Kerala.

Subject: Compliance Statement for Tender Specification – Supply, Installation, and Warranty of Smart LED Television

Reference: Tender No. _____, Dated _____

Dear Sir/Madam,

We hereby confirm that we have read and understood the tender specifications outlined in the above reference. We declare that our offer is fully compliant with the required specifications and terms mentioned in the tender document.

Specification Details	Tender Requirements	Compliance (Yes/No)	Remarks (if any)
Television Type	Smart LED TV		
Panel Type	Flat Panel		
Screen Resolution	Full HD and Above		
Screen Size in Inches	75 Inches		
Refresh Rate	120 Hz		
Speaker Type	30 Watts or higher, Built-In Speakers		
Television Operating System	Google TV / Android		
Processor Speed	Quad Core, 1.5 GHz or higher		
RAM	2GB or higher		
Storage Capacity	32GB or higher		
Connectivity	2 Nos USB, 3 Nos HDMI (min. 1 ARC), Dual Band WiFi, Bluetooth 5.0 or higher		
Wall Mount	Required, provided and installed by vendor		
Warranty	3 Years (including panel)		
Preferred Brand	Sony / Samsung / LG / Toshiba / Acer / Blaupunkt / Onida / Hisense / Thomson / Croma / TCL / KODAK / Motorola / Vu / Panasonic / Impex		

Declaration:

We hereby declare that the product and services offered by us conform to all the specifications and requirements mentioned in the tender document.

We also undertake that all information provided in this compliance statement is true to the best of our knowledge.

Authorized Signatory:

Name: _____

Designation: _____

Contact Number: _____

Email Address: _____

Company Seal:

Date: